

321 Justice Mahomed Street
Brooklyn
Pretoria
0181

To the auditors of THE FIDUCIARY INSTITUTE OF SOUTHERN AFRICA

This representation letter is provided in connection with your audit of the financial statements of THE FIDUCIARY INSTITUTE OF SOUTHERN AFRICA for the year ended 31 December 2022 for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Non-profit Organisation Act of South Africa.

We acknowledge our responsibility for:

- (a) The fair presentation of the financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities;
- (b) The design, implementation and operation of accounting and internal control systems relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
- (c) Assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the council either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so; and
- (d) Making accounting estimates that are reasonable in the circumstances.

We confirm that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

1. Financial statements

- (a) We have fulfilled our responsibilities, as set out in the terms of the audit engagement, for the preparation of the financial statements, and confirm that the financial statements fairly present, in all material respects, the state of affairs, results of the operations and cash flows of THE FIDUCIARY INSTITUTE OF SOUTHERN AFRICA in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities.
- (b) Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- (c) Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of the International Financial Reporting Standard for Small and Medium-sized Entities.
- (d) All events subsequent to the date of the financial statements and for which the International Financial Reporting Standard for Small and Medium-sized Entities require adjustment or disclosure have been adjusted or disclosed.
- (e) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter.
- (f) We acknowledge responsibility for the design, implementation and operation of internal controls to prevent and detect fraud and error.

2. Information provided

- (a) We have provided you with:
 - Access to all information of which we are aware that is relevant to the preparation of the financial statements, such as records, documentation and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- (b) All transactions have been recorded in the accounting records and are reflected in the financial statements.
- (c) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- (d) We have disclosed to you all information in relation to fraud or suspected fraud that We are aware of and that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control;
 - Others where the fraud could have a material effect on the financial statements.
- (e) We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators or others.
- (f) We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
- (g) We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

There have been no changes in the composition of the entity during the year under review.

3. Accounting estimates and fair value measurements

We confirm that the following representations made to you or implied by us during the course of the audit are, to the best of our knowledge and belief accurate:

- (a) That the assumptions and models used in determining the accounting estimates are appropriate in the context of the the International Financial Reporting Standard for Small and Medium-sized Entities and applied consistently throughout the process;
- (b) Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable;
- (c) That the assumptions appropriately reflect management's intent;
- (d) That disclosures related to accounting estimates are complete and appropriate under the International Financial Reporting Standard for Small and Medium-sized Entities; and
- (e) That no subsequent event requires adjustment to the accounting estimates and disclosures included in the financial statements.

4. Litigations and claims

We are not aware of any claims that have been or are expected to be received against the voluntary association.

5. Current assets

Current assets have a value, on realisation in the normal course of business or an expected cost benefit, at least equal to the amounts at which they are stated in the statement of financial position.

Receivables reported in the financial statements represent valid claims against debtors arising on or before balance sheet date.

6. Contractual agreements

The voluntary association has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance. All contractual arrangements entered into by the voluntary association have been properly reflected in the accounting records and where material or potentially material to the financial statements have been disclosed.

7. Encumbrances

The voluntary association has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets, except those disclosed in the notes of the financial statements.

8. Commitments

At the balance sheet date, there were no material commitments under contracts concluded for capital expenditure, forward contracts of purchase and sale of foreign exchange or amounts of capital expenditure authorised by the committee which had not been contracted for, other than those provided for or disclosed in the financial statements.

9. Financial statement disclosure

The following have been properly recorded and when appropriate, adequately disclosed in the financial statements:

- (a) Losses arising from sale and purchase commitments;
- (b) Assets pledged as collateral;
- (c) Significant common ownership or management control relationships;

Except as disclosed in the financial statements or notes thereto, there are no:

- (a) Other gain or loss contingencies or other liabilities that are recognised or disclosed in the financial statements , including liabilities or contingencies arising from environmental matters resulting from illegal or possible illegal acts, or possible violations of human rights; or
- (b) Other environmental matters that may have a material impact on the financial statements.

CL Brink - Chairperson and Northern Regional Councillor

Date